

City of Biddeford
School Committee
December 22, 2021 7:00 PM Little Theater at BHS

Public Viewing Instructions

Public Viewing:
Local Public Access Station
City of Biddeford Website

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/86200913945>

Or Telephone:

Dial (for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 646 558 8656

Webinar ID: 862 0091 3945

Public Participation - Further Instructions

[Further Instructions 12_22_2021.pdf](#)

A. Call to Order:

B. Roll Call:

C. Pledge of Allegiance:

D. Adjustments to Agenda:

E. Consideration of Minutes:

E.1. Minutes 12/8/2021

[Biddeford Minutes 12_8_2021.pdf](#)

F. Consent Agenda

F.1. Consent Agenda:

Appointment:

Harry Libby ~ Custodian ~ Replacing Patrick Morneau

G. Superintendent's Report:

H. Committee Reports: Finance/Building, Grounds; Curriculum; Policy; Waterhouse Advisory Committee

I. Old Business:

J. New Business: Public participation opportunity after each item listed below (3 minutes per item)

J.1. Class Size Option - Elementary - Informational
COVID Update

[Class Size Memo.pdf](#)

[Nursing Update 12.17.21.pdf](#)

K. Public Participation: (3 minutes; any item)

- L. Communications:**
- M. Executive Session:**
- N. Adjournment:**

Instructions for Public Participation

The Biddeford School Committee will hold a meeting on Wednesday, December 22, 2021, at 7:00 PM.

This meeting will be held in person by the School Committee only in the Little Theater. The meeting for the public will be conducted using [Zoom Webinar](#), a web-based video conferencing tool, under [1 M.R.S.A. § 403-A](#), which authorizes the school department to hold remote meetings during the state of emergency declared by the Governor due to the outbreak of COVID-19.

Topic: Biddeford School Committee Meeting

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You will not be shown on the camera as a meeting viewer, and your microphone will be muted by default.

What controls should I use to participate in the meeting?

If you would like to participate during the meeting, click the “raise your hand” button at the bottom of the screen at the appropriate time for comment. The host of the meeting will see that you would like to participate and will be able to turn your mic on for you when it is your turn to speak.

If you have joined the meeting by phone only, you will need to use the following codes:

***6-Toggle mute/unmute**

***9-Raise hand**

Do I have to use Zoom to watch the meeting?

No, you will still be able to watch a live stream of the meetings as you usually would on Public Access Channel 1301 or on the city website.

Watch Video: [City of Biddeford Website](#)

Due to the COVID-19 PANDEMIC, the Biddeford School Committee will meet in person but will conduct the public hearing and meeting telephonically. The public will not be allowed to attend the meeting in person. However, the meeting may be viewed live on the City's Public Access Channel or on the City's website: www.biddefordmaine.org, selecting the Government tab and then clicking on “Video/Agendas/Minutes”. Copies of the agenda and minutes are available on the City's website and School website www.biddefordschools.me. Questions or comments may be emailed prior to the meeting to [School Committee Members](#), Superintendent, [Jeremy Ray](#), Assistant Superintendent, [Christopher Indorf](#), or Director of Instruction & Innovation, [Mandy Cyr](#).

Biddeford School Department
Wednesday, December 8, 2021
5:00 pm **Minutes**
School Committee - Little Theater BHS in Person
Public Viewing - Zoom & Public Access

Public Viewing:

Local Public Access Station
City of Biddeford [Website](#)

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85268699020>

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US: +1 646 558 8656 or +1 301 715 8592

Webinar ID: 852 6869 9020

Public Participation - [Further Instructions](#)

- A. Call to Order:** The meeting was called to order by Mayor Alan Casavant at 5:00 pm.
- B. Roll Call:** Mayor Alan Casavant, Lisa Vadnais, Randy Forcier, Nate Bean, Michele Landry, Rebecca Henry, Amy Grohman, Meagan Desjardins (via zoom), Chris Indorf, and Jeremy Ray were all present
- C. Pledge of Allegiance:** The pledge was led by Mayor Alan Casavant
- D. Presentation:**
 - a. Recognition of New School Committee Members ~ Jeremy Ray welcomed the new school committee members, Michele Landry and Meagan Desjardins.
 - b. 2021 MSBA Distinguished Service Awards for School Nurses ~ Jeremy Ray presented the nurses from the Biddeford School department certificates from the MSBA and acknowledged all their hard work.
- E. Adjustments to the Agenda:** None
- F. Approval of Last Meeting's Minutes:** Minutes from [11/23/2021](#) ~
- G. Consent Agenda:** ~ Lisa Vadnais moved to approve the Consent Agenda, Nate Bean seconded, and all were in favor.
- Nominations:**
 - a. Lyndsay McDonough ~ BHS Special Education Resource Teacher ~ Replacing Pietrina Owen, who is retiring
 - b. Shelley Kane ~ Director of Community Outreach and Development
- Appointments:**
 - a. Stephanie Moulton ~ BIS Ed Tech III/BHP Behavior ~ Replacing Brenda Cole
 - b. [James Stroh](#) ~ JV Boys Basketball ½ Stipend BHS ~ Replacing Gary Pleau
 - c. [Craig Dube](#) ~ JV Boys Basketball ½ Stipend BHS ~ Replacing Gary Pleau
 - d. [Gerald Lapierre](#) ~ Freshman Girls Basketball BHS
- Transfers:**
 - a. Mary Thomas ~ BHS Self Contained Ed Tech to BMS Resource Ed Tech II
 - b. Cyril Lunt ~ BMS Resource Ed Tech II to BMS Ed Tech III Self Contained
- Resignations:**

School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vadnais-Vice Chair	Meagan Desjardins
Michele Landry	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov.

- a. Matthew Perrault-Linscott ~ Custodian BHS
 - b. Shannon Foley ~ Ed Tech BMS
- H. **Superintendent's Report:** ~ We can all see that the Covid cases have been rising drastically in the State of Maine. While I'm happy and proud of the work and the limited transmission within the school buildings. As a community, we need to be extremely careful to take all of the measures we can take to prevent the spread of Covid. Over the past several days, we have been diving more into the budget. We are beginning to look at those scenarios of class sizes throughout schools. We are talking about a second survey we did about the eighth grade and the impact, followed by a staff survey that will be put out next week. We'll have to decide to move back or hold tight for another year in a short time. A year ago, we thought the changes we made due to Covid wouldn't last forever and would be over in April. Today we're having the highest number of cases we've seen, and hospitals are filling up. The weather is changing—just a reminder to take a little extra time on the roads. Parents have received a letter about the process for snow days. Our first post will always be to Twitter and Facebook because it takes a little longer to do some of the other messages that have to go out in the morning. The community received a letter this week about possible transportation challenges. We have limited substitutes and may need to alter bus routes. Thank you to cardinal trust, a trust in town managed by a board through the city. Over the years, they have stepped up and helped us with winter supplies for kids: coats, boots, hats, mittens, and other outdoor gear. The past week they donated their regular \$5,000 over the last several years and then provided an extra \$2,000 for high school kids.
- I. **Committee Report:**
- J. **Old Business:**
- K. **New Business:**
 - a. [COVID Update](#) ~ Jeremy Ray shared the latest Covid update with the school committee and community.
 - b. [Budget Timeline](#) ~ Jeremy Ray shared the budget timeline with the school committee and community.
 - c. [Student 8th Grade Survey Results](#) ~ Chris Indorf shared the survey results from the 8th-grade survey.
- L. **Public Participation:** (3 minutes; any item) Raise digital hand
- M. **Communications:** None
- N. **Executive Session:** None
- O. **Adjournment:** The meeting was adjourned at 6:10 pm. Nate Bean moved to adjourn, Randy Forcier seconded, and all were in favor.

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School Committee Members:

Alan Casavant-Chair	Randy Forcier
Lisa Vadnais-Vice Chair	Meagan Desjardins
Michele Landry	Nate Bean
Amy Grohman	Rebecca Henry

cc: Jeremy Ray- Superintendent
cc: Chris Indorf-Asst. Superintendent
cc: Mandy Cyr- Dir. Instr. & Innov.

MEMO

TO: Jeremy Ray, Superintendent
FROM: Mandy Cyr, Director of Instruction
CC: Chris Indorf, Assistant Superintendent
RE: Class Size Memo
DATE: November 17, 2021

As a response to the COVID-19 pandemic, Biddeford School Department reconfigured grade placement in our buildings allowing students to remain in school while adhering to the guidance from the CDC and Maine Department of Education. Our internship program, in collaboration with our postsecondary partners, has been a success and has helped us space students and drastically reduce elementary class sizes.

The attached documents are based on anticipated enrollments for the 2022 - 2023 school year.

Full Internship Program with 2 Additional Teachers Funded with ESSER III

- 8 Resident Intern Positions
- Additional teacher - grade 3 and grade 4
- K-4 class sizes remain 16 - 17

No Interns with 2 Additional Teachers Funded with ESSER III

- Additional teacher - grade 2 and grade 4
- Class Sizes
 - K 17/18
 - 1 17/18
 - 2 16/17
 - 3 18/19
 - 4 17/18

No Interns or Extra Teacher Positions

- Class Sizes
 - K 17/18
 - 1 17/18
 - 2 18/19
 - 3 18/19
 - 4 19

est. 1848

No Interns or Extra Teacher Positions																	
Pre-K		Grade K			Grade 1			Grade 2			Grade 3			Grade 4			
Teacher	Class Size	90	Teacher	Class Size	190	Teacher	Class Size	206	Teacher	Class Size	169	Teacher	Class Size	182	Teacher	Class Size	171
Teacher 1 AM	13	☐	Teacher 1		17	☐	Teacher 1		18	☐	Teacher 1		19	☐	Teacher 1		19
Teacher 1 PM	13	☐	Teacher 2		17	☐	Teacher 2		18	☐	Teacher 2		19	☐	Teacher 2		19
Support Staff		☐	Teacher 3		17	☐	Teacher 3		17	☐	Teacher 3		19	☐	Teacher 3		19
		☐	Teacher 4		17	☐	Teacher 4		17	☐	Teacher 4		0	☐	Teacher 4		19
Teacher 2 AM	13	☐	Teacher 5		17	☐	Teacher 5		17	☐	Teacher 5		18	☐	Teacher 5		19
Teacher 2 PM	13	☐	Teacher 6		17	☐	Teacher 6		17	☐	Teacher 6		19	☐	Teacher 6		19
Support Staff		☐	Teacher 7		17	☐	Teacher 7		17	☐	Teacher 7		19	☐	Teacher 7		19
		☐	Teacher 8		17	☐	Teacher 8		17	☐	Teacher 8		18	☐	Teacher 8		19
			Teacher 9		18	☐	Teacher 9		17	☐	Teacher 9		18	☐	Teacher 9		19
Teacher 3 AM	13	☐	Teacher 10		18	☐	Teacher 10		17	☐	Teacher 10		18	☐	Teacher 10		19
Teacher 3 PM	13	☐	Teacher 11		18	☐	Teacher 11		17	☐			19	☐			
Support Staff		☐	Teacher 12		17	☐	Teacher 12		17	☐				☐			
Headstart 1	13	☐															
Headstart 2	13	☐															
# of Rooms	8		# of Rooms	11		# of Rooms	12		# of Rooms	10		# of Rooms	10		# of Rooms	9	
Review by Princ.	☒		Review by Princ.	☒		Review by Princ.	☐		Review by Princ.	☐		Review by Princ.	☒		Review by Princ.	☒	
Teacher Ratio			Teacher Ratio	19.00		Teacher Ratio	17.16666667		Teacher Ratio	18.77777778		Teacher Ratio	18.1		Teacher Ratio	18.90	

MEMO

TO: School Committee
FROM: Jeremy Ray, Superintendent of Schools
RE: Nursing Overview: COVID Stats
DATE: December 17, 2021

Below are charts with the total COVID positive cases, close contacts, and pooled testing results- broken down by week and school from the start of the school year. Following the charts are statistics of community versus school exposure and full quarantine versus those who met one of the exceptions and were able to remain in school.

WEEKLY TOTALS (9/3/21-12/17/21):

Dates	Positive Cases Total	Close Contact Total	Positive Pools
9/10/2021	2	0	0
9/17/2021	6	102	0
9/24/2021	5	48	0
10/1/2021	7	58	0
10/8/2021	5	79	1
10/15/2021	8	81	1
10/22/2021	9	76	1
10/29/2021	10	116	3
11/5/2021	6	27	0
11/12/2021	8	85	3
11/19/2021	9	86	0
11/26/2021	9	15	0
12/3/2021	17	106	5
12/10/2021	27	249	5
12/17/2021	29	165	7
TOTALS BY WEEK	157	1293	26

TOTALS BY SCHOOL (9/3/21-12/17/21):

School	Number of Student Positive Cases	Number of Student Close Contact Cases	Number of Staff Positive Cases	Number of Staff Close Contact Cases	Number of Positive Pools
JFK	15	89	3	28	2
BPS	15	101	7	42	3
BIS	27	218	2	47	8
BMS	24	367	3	67	1
BHS/APC/COT	50	243	8	64	12
Other Depts	0	20	3	7	0
TOTALS	131	1038	26	255	26

- **157 positive cases**
 - 83% identified as community exposure (130) versus school exposure (27)
- **1293 close contacts identified**
 - **170 (13%)** had to be fully quarantined from school due to exposure in the community, at sports, or on the bus (masking only modifies quarantine for a classroom exposure).
 - **1123 (87%)** met one of the four exceptions for quarantine and stayed in school (vaccination, natural immunity for 90 days, universal masking, and/or pooled testing). Masking and Pooled Testing participants still need to quarantine while outside of school.
- **26 positive pools** of 163 weekly pools (1270 participants)